

JOB DESCRIPTION

1. Position: Home Care Support Worker
 2. Post Ref:
 3. Location: TBA
 4. Hours: TBA
 5. Accountable to: Operations Manager
 6. Responsible to: Operations Manager, Manager and Board of Management
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7. Job Purpose:

- To provide a professional, caring and holistic enhanced Home Support Service/personal care service to the Older Person always as per the Home Care Plan
 - To Assist the Service User in their own home by providing care, practical support and promote independence which will sustain or improve their quality of life
 - To respect the confidentiality and privacy of your Service User
 - To respect the dignity and rights of your Service User
 - To work to agreed standards, policies and procedures and best practice at all times
 - To be accountable at all times in your dealing and complete reports/care books and CMS etc., in an honest and appropriate manner
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8. Primary Duties:

- Duties will be as per the Home Care Plan and may include assisting the Service User in their own home, by providing all aspects of personal care; continence care and appropriate disposal; practical personal support; provide medical prompting and collection from pharmacy; observe dietary intake; meal preparation; essential household duties to ensure a safe environment; encourage and assist with light exercise; observe and report any changes in general health and well-being; shop for relevant food requirements and provide sessional home respite service
- The Home Care Support Worker, the Service User and a representative of Co. Roscommon Disability Support Group (RSG) will all work in conjunction to provide a Home care plan and a time rota plan which will include duties specific to the Individual needs of the Service User

9. Reporting Procedures:

- The Home Care Support Worker will be accountable to the Operations Manager
- The Home Care Support Worker will report any concerns regarding the Service User to the Care Services Supervisor

County Roscommon Disability Support Group is an Equal Opportunities Employer

COUNTY ROSCOMMON DISABILITY SUPPORT GROUP CLG
Enhanced Home Support & Personal Care Services

PERSON SPECIFICATION

JOB TITLE: HOME CARE SUPPORT WORKER

Main purposes of post:

- To provide a professional, caring and holistic enhanced Home Support/Personal Care Service to the Older Person always as per the Home Care Plan
- To assist the Service User in their own home by providing all aspects of personal care; continence care; practical personal support; medical prompting and collection; observe dietary intake; meal preparation; essential household duties to ensure a safe environment; and provide sessional home respite service and social activities which will sustain or improve their quality of life

| Attributes | Requirements | Desirable | How identified |
|-----------------------|--|---|---|
| Qualifications | <p>Major QQI Level 5 in Healthcare Support; Health Service Skills; Community Care; Nursing Studies or equivalent to or at a higher level*</p> <p>If progressing towards a major Award must have a minimum of QQI L5 in Care Skills and Care of the Older Person</p> <p>Certificate in Patient & Manual Handling</p> <p>*A degree in Allied Therapy disciplines such as nursing, physiotherapy, occupational therapy, speech & language and podiatry will be accepted instead of QQI Level 5 but if statutory mandatory training is not covered in the degree course then Care Skills and Care of the Older Person will have to be completed. The same applies to Social Work/Social Studies degrees.</p> <p>Healthcare qualifications from outside Ireland that are relevant to home care will be accepted as long as they have comparable modules of an equivalent standard</p> | <p>Occupational First Aid; Safety Awareness; Infection Prevention and Control</p> | <p>Application Form Interview Original Certificates or letters from Educational establishments or QQI</p> |
| Experience | <p>Relevant Experience In Health Care; Experience in Caring for Others</p> | <p>Care Skills and Personal Care training and Experience</p> | <p>Interview Application Form Reference Checks</p> |
| Knowledge | <p>Demonstrates an understanding of the role of Home Care Support Worker</p> <p>Competent in basic health care duties required for the post</p> | | <p>Application Form Interview Induction</p> <p>Interview Application Form</p> |

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| <p>Communication</p> | <p>Willing to develop skills and competencies relevant to the role and undergo education/training on an on-going basis</p> | | <p>Interview Application Form Induction</p> |
| <p>Interpersonal Skills</p> | <p>Demonstrates good communication skills i.e. verbal, written, listening</p> <p>Ability to communicate effectively in English Language and language of the Service User</p> <p>Able to communicate routine information to the Service User in a sensitive & professional manner</p> | | <p>Interview References Induction</p> |
| <p>Disposition / Personal</p> | <p>Must be able to interact at all levels of the organisation</p> <p>Demonstrates self awareness, i.e. strengths & weaknesses, personal qualities & skills</p> <p>Demonstrates motivation, reliability & commitment</p> <p>Ability to work on own initiative, independently & as part of a team</p> <p>Demonstrates an ability to value the opinions of others</p> | | <p>Interview Application Form References Induction</p> |
| <p>Physical effort/skills</p> | <p>Must be willing to work as part of a team including work outside of normal hours</p> <p>Demonstrates flexibility & adaptability</p> <p>Fitness to do the job</p> <p>Ability to work with manual-handling policy</p> | | <p>Medical Certificate of Medical Fitness signed by a Registered Medical Practitioner</p> <p>Induction</p> <p>Relevant Documentation</p> |
| <p>Other Requirements</p> | <p>Ability to handle equipment</p> <p>Must be Hepatitis B immune or be willing to undergo an immunisation course</p> <p>Full clean driving licence and access to a car</p> | | <p>Signed statement</p> <p>Relevant documentation</p> |

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| | Valid car tax and insurance | | |
| | Insurance Indemnity for RSG & HSE | | |
| | Work permit | | |